



Dear Parents

Just a note explaining some of the routines, forms etc. we need when your child joins Leadgate Primary. We will need the attached forms completed for each child and returned to school.

1. Contact Form – Please ensure all sections are complete. Please ensure you include an email address as we use email for newsletter and other school communications.
2. Photographic Consent – The condition of school use of digital imagery are explained on the reverse of the form. Please read carefully before you fill in the form.
3. Internet Consent – We have provided a copy of the E-safety rules, it is important that you make your child aware of these rules.
4. Jewellery Consent and Indemnity – For Health and Safety reasons we recommend that children do not wear jewellery in school. If you would like your child to be allowed to wear items of jewellery we ask you to specify what these items would be and sign to say you accept full responsibility for any injury or accident which may occur as a result.
5. EV4 Form – This is a general consent form from Durham Local Authority for your child to take part in educational visits and off-site activities for the year, such as visits in the local areas. It is a legal requirement which must be completed before your child is permitted to take part. We may also send specific forms throughout the year, if necessary.
6. Home School Agreement – This is an agreement that parents, children and the school will all work together to ensure the best outcomes for everyone.
7. School Dinners – Leadgate School nursery charge for school dinners. Please see the form regarding payment schedule and costs.
8. Sunscreen Consent – We use Stokederm Sun PROTECT 50 PURE UV Skin Protection Cream at Leadgate Primary, please see the consent form and read carefully before signing.

If you have any queries please do not hesitate to contact school. Copies of all this information can be found on the school website if you need to print additional information.

Please tick below and return this letter and forms needed for the school office:

- | | | | |
|------------------------------------|--------------------------|--------------------------|--------------------------|
| 1. Contact Form | <input type="checkbox"/> | 5. EV4 Form | <input type="checkbox"/> |
| 2. Photographic Consent | <input type="checkbox"/> | 6. Home School Agreement | <input type="checkbox"/> |
| 3. Internet Consent | <input type="checkbox"/> | 7. School Dinners | <input type="checkbox"/> |
| 4. Jewellery Consent and Indemnity | <input type="checkbox"/> | 8. Sunscreen Consent | <input type="checkbox"/> |

Signed: _____

Date: _____