



Leadgate Primary School

*Caring, Sharing,
Learning Together*

**Safeguarding
&
Child protection**
Is everyone's
responsibility

The Head Teacher
(Safeguarding Lead) is:
Mr Mark Watson
Deputy Designated officer
contacts are:

Mrs Hannon (Upper School)
Miss L Weaver (Lower School)
Mrs K Nesom (Lower School)
Mrs D Wilson (Lower School)

Record: (Forms available from
the office)

What the child said – using the
child's words.

Note the context, time & date
on your record and sign it.

Avoid judgements and
opinions.

Seek advice as to what to do
next from the designated
officers ASAP. (Details on back)

Be professional. Do not discuss
the matter with anyone else.

Even if it has already be
reported pass it on.

People visiting / working in schools are uniquely placed to notice signs and symptoms of abuse, and to support children subject to and living in abusive situations.

A copy of the Leadgate Safeguarding policy can be found on our website: <http://www.leadgate.durham.sch.uk>

Any queries please email: p2259.admin@durhamlearning.net or telephone Mark Watson, Head Teacher on 01207 610361

You might become involved because:

You may see an injury about which there is no clear explanation.

A child may want to tell you about what is happening to him or her.

Another person may express concerns about a child's wellbeing.

You may have noticed significant changes in the way the child performs in school.

You may have concerns over appearance of a learner.

If you have concerns about a member of staff, please contact the Head Teacher.

What to do:

- Listen non – judgementally.
- Ask open questions to clarify but do not investigate.
- Do not promise confidentiality, explain you will have to pass information on.
- Reassure the child but avoid unnecessary physical contact